

**NOTICE AND AGENDA  
BIG PLAINS WATER AND SEWER SPECIAL SERVICE DISTRICT  
Board of Directors  
Regular Meeting**

Public notice is given that the Big Plains Water and Sewer Special Service District, Apple Valley, Washington County, Utah will hold a **regular meeting on Thursday, January 2<sup>nd</sup>, 2020** at the **Apple Valley Town Hall**, 1777 N. Meadowlark Dr., Apple Valley, Utah, commencing at **6:00 PM** or shortly thereafter. In accordance with state statute, one or more council members may be connected via speakerphone.

The Agenda for discussion and action is as follows:

Call to Order/ Pledge of Allegiance/ Roll Call

**STAFF REPORTS**

1. Dale Harris-Superintendent
2. Rod Mills-District Engineer Report

**DISCUSSION AND ACTION**

3. USDA RD Water Project Update
4. Cooke and Jessop Well Upgrades bid award

**CONSENT CALENDAR**

5. Consent Calendar – October and November 2019

**APPROVAL OF MINUTES**

6. Approval of Minutes for November 7, 2019
7. Approval of Minutes for December 26, 2019

**ADJOURNMENT**

**CERTIFICATE OF POSTING:** I, Ben Billingsley, as duly appointed Deputy Clerk for the Town of Apple Valley, hereby certify that this notice was posted at the Utah Public Notice website <http://pmn.utah.gov> and the Town Website [www.applevalleyut.gov](http://www.applevalleyut.gov) on the **30th day of December, 2019**.

**Dated this 30th day of December, 2019**

Ben Billingsley, Deputy Clerk  
Town of Apple Valley

THE PUBLIC IS INVITED TO PARTICIPATE IN ALL COMMUNITY EVENTS. MEETINGS  
In compliance with the American with Disabilities Act, individuals needing special accommodations (Including auxiliary communicative aids and services) during this meeting should notify the Town of Apple Valley at 435-877-1190.



1777 N Meadowlark Dr  
Apple Valley, Utah 84737  
Phone: 435-877-1190  
Fax: 435-877-1192  
www.applevalleyut.gov

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## REQUEST FOR PROPOSAL FOR Cooke WELL REFURBISH

**INQUIRIES AND PROPOSALS SHOULD BE DIRECTED TO:**

**Big Plains Water and Sewer SSD**  
1777 North Meadowlark Drive  
Apple Valley Utah 84737

**Harold Merritt** - (435) 619-0186 hmerritt@applevalleyut.gov  
**Ross Gregerson** - (435) 668-7075 rgregerson@applevalleyut.gov  
**Ben Billingsley** – (435) 877-1190 accounting@applevalleyut.gov

### **I. GENERAL INFORMATION.**

**Purpose.** This request for proposal (RFP) is to contract for Cooke Well refurbishment for **Big Plains Water and Sewer Special Service District** (referred to as the District)

#### **Instructions on Proposal Submission.**

**Closing Submission Date.** Proposals must be submitted no later than **3:00 PM December 26, 2019**

**Conditions of Proposal.** All costs incurred in the preparation of a proposal responding to this RFP will be the responsibility of the Offeror and will not be reimbursed by the District.

#### **Instructions to Prospective Contractors.**

Your proposal should be addressed as listed above.  
It is important that the Offeror's proposal be submitted in a sealed envelope clearly marked corner with the following information:

Request for Proposal  
December 26, 2019 3:00 p.m.

**Sealed Proposal.** Failure to seal may result in premature disclosure of your proposal. It is the responsibility of the Offeror to ensure that the proposal is received by the District, by the date and time specified above. Late proposals will not be considered.

**Right to Reject.** The District reserves the right to reject any and all proposals received in response to this RFP. A contract for the accepted proposal will be drafted based upon the factors described in this RFP.

**Notification of Award.** It is expected that a decision selecting the successful Firm will be made on January 2, 2020. Upon conclusion of final negotiations with the successful



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Firm, all Offerors submitting proposals in response to this Request for Proposal will be informed, in writing, of the name of the successful applicant.

## II. SCOPE OF SERVICES.

The Offeror services as outlined in the enclosed bid summary.

## III. PROPOSAL CONTENTS.

The Offeror, in its proposal, shall, as a minimum, include the following;

**Experience.** The Offeror should describe its experience, including the names, contact persons, and telephone numbers of at least three clients for which similar services have been provided by the Offeror. Offeror must be a licensed driller in good standing with the State of Utah. Any bidder may, if desired, schedule a pre-bid walk through by calling the phone numbers listed above.

**Price.** The Offeror's proposed price should include price as broken down by the enclosed bid summary packet.

## IV. PROPOSAL EVALUATION

**Bid Opening.** The public is welcome to the bid opening on Thursday, December 26, 2019 at 3:00 PM at the Apple Valley Town Office at 1777 N Meadowlark Dr., Apple Valley, UT 84737.

**Evaluation Procedure and Criteria.** The District board members and staff will review proposals and make recommendations to the District Board for final approval. The Board may request a meeting with qualified Offerors prior to final selection. Proposals will be reviewed in accordance with the following criteria; level of experience, response from references, cost, and interviews of conducted.



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## COOKE WELL REFURBISH BID SUMMARY

### Well Information

8' Well, Drilled and cased to 340', static level 18', with existing inoperative 15 HP, single phase, 230 VAC, 75 amp, pump and motor, set on 273' of 3" column pipe on 3" pitless adapter.  
Existing 240 VAC single phase power and disconnect in pump house.

Contractor to quote equipment and labor to outfit the Cooke Well to produce 55 gallons per minute (GPM) at 500 feet of total dynamic head (TDH) . Please provide manufacture name, model number and horsepower of quoted equipment, where applicable.

### Bid Part 1 - Equipment

1ea Submersible pump and motor, 3 phase, 230 VAC, capable of producing 55 GPM at 500' TDH

300' Submersible pump cable, rated at 230 VAC, 4 wire, copper, jacketed

1ea Danfoss, 230 VAC, 3 phase, Variable frequency drive (VFD), Nema 1 enclosure, properly sized to supply three phase to the quoted pump from the single phase supply voltage.

1ea Surge suppressor, 230 VAC, 3 phase

2ea Check valves, 2" heavy duty, poppet type

280' Column pipe, 2" Schedule 120 PVC with stainless steel couplings

1ea 3' x 2" bushing to adapt from 3" pitless to 2" column pipe

7ea Centering devices 2' x 8"

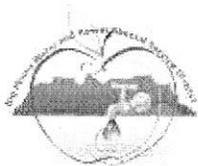
1ea Liquid level Transducer, 100 PSI, 4-20 MA, with 320' of cable- for input into VFD

1ea Lakos sand separator, mounted over the submersible pump, minimum 70 GPM capacity

1ea Octave, Flow meter, 3" flanged, with input capability to the VFD

**All prices for merchandise, materials and supplies to include freight costs. FOB Apple Valley Cooke well site.**

**Total quote for Cooke well merchandise:** \$10,999.00



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## **Bid Part 2 – Installation**

Quote for labor and rig rate to pull the inoperative 15 HP single phase pump and motor and 270' of column pipe, install the new pump, motor, sand separator, cable, column pipe, check valves, centering devices, and transducer in the well, mount the VFD in the pump house, wire up the pump, and the transducer, program the VFD including the liquid level transducer, and test the pump and the system. Verify pumping level and the output of the submersible pump at 55 GPM at 500' TDH. Disinfect the well as per Utah water well specifications to ensure cleanliness of the water after removal and reinstallation of the pumps and column pipe.

Contractor to provide a minimum 1-year warranty on the installed system, which includes materials, rig rate and labor. Any additional or extended warranty available on installed equipment to be noted along with any additional costs, if applicable.

All salvaged equipment removed from the well and pumphouse to remain with the SSD.

**Total quote for Cooke well mobilization, rig rate, labor and disinfection:**

\$ 2,560.00



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### **Bid Part 3 – Pump house**

Provide and install additional ductile iron and PVC fittings, to include 90s, spools, isolation gate valve, piping support stands and wire inside the pumphouse. Plumb the 3" check valve, flow meter, air vac, and valve to waste. Provide and install wire from the flow meter to the VFD, provide and install the single phase power to the waste valve, wire up and test. Install transitional 3" PVC fittings in the pumphouse floor, to the new 3" ductile iron fittings and equipment, energize and test for leaks. (See provided drawing)

- 1ea Spring loaded check valve, 3" flanged
- 1ea Air Vac, 1", VA-201C
- 1ea 3x1 flanged ductile T with 1" x 48" nipple ( for air vac mount)
- 1ea Valve to waste, 3" flanged, with timer
- 1ea Flanged ductile gate valve, 3"
- 4ea Flanged 3" ductile 90
- 1ea Flanged 3"x 36" ductile spool
- 1ea Flanged 3" x approximately 36" field fit spool
- 2ea Schedule 80 PVC flange, 3"
- 2ea Adjustable pipe support stands, 36"
- 12ea Bolt, nut, gasket kits, 3"
- 1ea PVC Blue glue, pint
- 1ea PVC primer, pint

Quote for pumphouse plumbing materials:

\$15,068.46

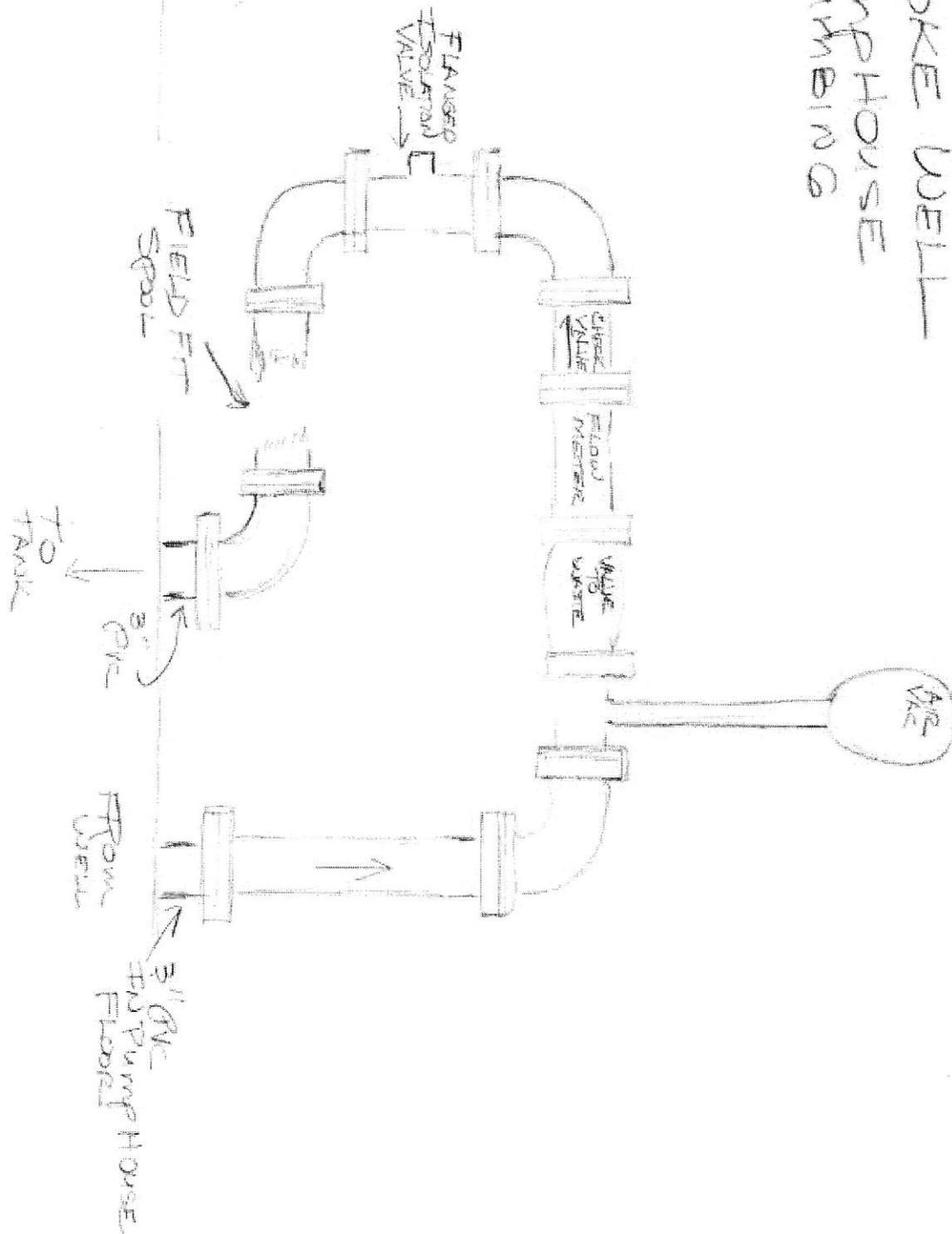
Quote for pumphouse plumbing labor, and testing:

\$3,600.00



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COOKE WELL  
PUMPHOUSE  
PLUMBING





**SOUTHWEST SALES  
SERVICE & PUMPS**

1153 N 1100 W  
St. George UT, 84770

435-673-0128

**DATE: 12/20/19**

**JOB REFFERENCES:**

**CRESENT HARDY: 702-378-8310**

**REFURBISHED WELL – 380' FT OF 5" CERTA-LOCK-PIPE**

**SUNROC: (DANA) 435-680-2793**

**REFURBISHED WELL – IN FORT PEIRCE 168' FT OF 6" PIPE**

**WASH, CO. WATER CONSVCY DIST: (JESSE) 435-773-2310**

**REFURBISHED WELL – SAND HOLLOW WELL #6 540' OF 4" PIPE**



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## REQUEST FOR PROPOSAL FOR JEPSON WELL REFURBISH

### INQUIRIES AND PROPOSALS SHOULD BE DIRECTED TO:

**Big Plains Water and Sewer SSD**  
1777 North Meadowlark Drive  
Apple Valley Utah 84737

**Harold Merritt** - (435) 619-0186 hmerritt@applevalleyut.gov  
**Ross Gregerson** - (435) 668-7075 rgregerson@applevalleyut.gov  
**Ben Billingsley** – (435) 877-1190 accounting@applevalleyut.gov

### I. GENERAL INFORMATION.

**Purpose.** This request for proposal (RFP) is to contract for Jepson Well refurbishment for **Big Plains Water and Sewer Special Service District** (referred to as the District)

#### Instructions on Proposal Submission.

**Closing Submission Date.** Proposals must be submitted no later than **3:00 PM December 26, 2019**

**Conditions of Proposal.** All costs incurred in the preparation of a proposal responding to this RFP will be the responsibility of the Offeror and will not be reimbursed by the District.

#### Instructions to Prospective Contractors.

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**Right to Reject.** The District reserves the right to reject any and all proposals received in response to this RFP. A contract for the accepted proposal will be drafted based upon the factors described in this RFP.

**Notification of Award.** It is expected that a decision selecting the successful Firm will be made on January 2, 2020. Upon conclusion of final negotiations with the successful



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Firm, all Offerors submitting proposals in response to this Request for Proposal will be informed, in writing, of the name of the successful applicant.

## II. SCOPE OF SERVICES.

The Offeror services as outlined in the enclosed bid summary.

## III. PROPOSAL CONTENTS.

The Offeror, in its proposal, shall, as a minimum, include the following;

**Experience.** The Offeror should describe its experience, including the names, contact persons, and telephone numbers of at least three clients for which similar services have been provided by the Offeror.

**Price.** The Offeror's proposed price should include price as broken down by the enclosed bid summary packet.

## IV. PROPOSAL EVALUATION

**Bid Opening.** The public is welcome to the bid opening on Thursday, December 26, 2019 at 3:00 PM at the Apple Valley Town Office at 1777 N Meadowlark Dr., Apple Valley, UT 84737.

**Evaluation Procedure and Criteria.** The District board members and staff will review proposals and make recommendations to the District Board for final approval. The Board may request a meeting with qualified Offerors prior to final selection. Proposals will be reviewed in accordance with the following criteria; level of experience, response from references, cost, and interviews of conducted.

Offeror must be a licensed driller in good standing with the State of Utah. Any bidder may, if desired, schedule a pre-bid walk through by calling the phone numbers listed above.



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## JEPSON WELL REFURBISH BID SUMMARY

### Well Information

8' Well, Drilled and cased to 460', static level 390', with existing 7.5 HP, three phase, 230 VAC, 21.8 amp, pump and motor, set on 440' of 2" PVC schedule 120 column pipe. Existing 240 VAC single phase supply power and circuit breaker panel in pump house.

Contractor to quote equipment and labor to outfit the Jessop Well to produce 30 gallons per minute (GPM) at 625 feet of total dynamic head (TDH) . Please provide manufacture name, model number and horsepower of quoted equipment, where applicable.

### Bid Part 1 - Equipment

1ea Submersible pump and motor, 3 phase, 230 VAC, capable of producing 30 GPM at 625' TDH

1ea Danfoss, 230 VAC, 3 phase, Variable frequency drive (VFD), Nema 1 enclosure, properly sized to supply three phase to the quoted pump from the single phase supply voltage.

1ea Surge suppressor, 230 VAC, 3 phase

2ea Check valves, 2" heavy duty, poppet type

11ea Centering devices, 2' x 8"

1ea Liquid level Transducer, 30 PSI, 4-20 MA, with 500' of cable- for input into VFD

1ea Lakos sand separator, mounted over the submersible pump, minimum 70 GPM capacity

1ea Flow meter, Octave, 2" flanged, with input capability to the VFD

**All prices for merchandise, materials and supplies to include freight costs. FOB Apple Valley Jessop well site.**

Total quote for Jessop well merchandise:

\$ 6,770.73



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## **Bid Part 2 - Installation**

Quote for labor and rig rate to pull the existing 7.5 HP three phase pump and motor and 440' of column pipe, install the new pump and motor, install new sand separator, existing cable and column pipe, new check valves, centering devices and new liquid level transducer in the well, mount the VFD in the pump house, wire up the pump, and the transducer, program the VFD including the liquid level transducer, and test the pump and the system. Verify pumping level and the output of the submersible pump at 30 GPM at 625' TDH. Disinfect the well as per Utah water well specifications to ensure cleanliness of the water after removal and reinstallation of the pumps and column pipe.

Contractor to provide a minimum 1-year warranty on the installed system, which includes materials, rig rate and labor. Any additional or extended warranty available on installed equipment to be noted along with any additional costs, if applicable.

All salvaged equipment removed from the well and pumphouse to remain with the SSD.

**Total quote for Jessop well mobilization, rig rate, labor and disinfection:**

\$ 2,950.00



### **Bid Part 3 - Pumphouse**

Remove the existing pump house plumbing and equipment. Provide and install new schedule 40 black pipe and PVC fittings, to include 90s, spools, isolation gate valve, piping support stands and wire inside the pumphouse. Plumb the 2" check valve, flow meter, air vac, and valve to waste. Provide and install wire from the flow meter to the VFD, provide and install the single-phase power to the waste valve, wire up and test. Install transitional 2" PVC fittings in the pumphouse floor, to the new 2" schedule 40 pipe fittings and equipment, energize and test for leaks. (See provided drawing)

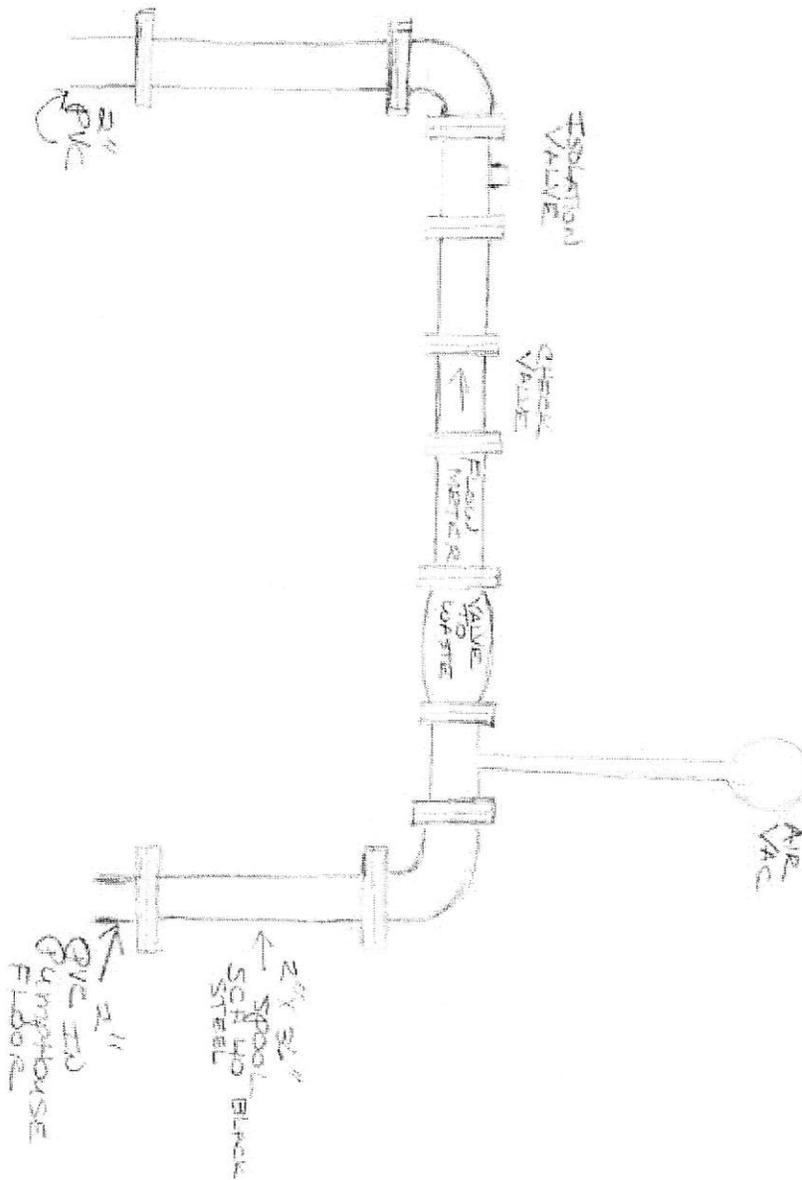
- 1ea Spring loaded check valve, 2" flanged
- 1ea Air Vac, 1", VA-201C
- 1ea 2" flanged T with 1" x 48" nipple (for air vac mount), schedule 40 black
- 1ea Watts, Valve to waste, 2" flanged, with timer
- 1ea Flanged gate valve, 2", schedule 40 black
- 2ea Flanged 2" 90s, schedule 40 black
- 2ea Flanged 2"x 36" spool, schedule 40 black
- 2ea Schedule 80 PVC flange, 2"
- 2ea Adjustable pipe support stands, 36"
- 10ea Bolt, nut, gasket kits, 2"
- 1ea PVC Blue glue, pint
- 1ea PVC primer, pint

Quote for pumphouse plumbing materials: \$9,581.20  
Quote for pumphouse plumbing labor, and testing: \$3,600.00



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TESSOP WELL  
Pumphouse  
Plumbing



**Big Plains Water & Sewer Special Service District**

**Operational Budget Report**

**51 Big Plains Water & Sewer SSD - 07/01/2019 to 11/30/2019**

**41.67% of the fiscal year has expired**

	Prior YTD	Current Month	Current YTD	Annual Budget	Percent Used
<b>Income or Expense</b>					
<b>Income From Operations:</b>					
<b>Operating income</b>					
5140 Water Sales	87,520.65	0.00	81,642.74	186,048.00	43.88%
5150 Water Standby Fees	16,108.38	0.00	10,935.21	32,886.00	33.25%
5310 Connection Fees	20,287.97	0.00	12,500.00	65,000.00	19.23%
5410 Late Penalties and Fees	4,843.61	0.00	0.00	5,000.00	0.00%
5490 Other Operating Income	22,094.45	0.00	5,676.40	12,000.00	47.30%
<b>Total Operating income</b>	<b>150,855.06</b>	<b>0.00</b>	<b>110,754.35</b>	<b>300,934.00</b>	<b>36.80%</b>
<b>Operating expense</b>					
6011 Town Payroll Services	429.91	0.00	0.00	0.00	0.00%
6013 Water Salaries and Wages	17,310.00	5,193.00	19,041.00	45,000.00	42.31%
6014 Water Benefits	10,472.04	2,363.25	11,108.34	26,193.00	42.41%
6015 Admin Salaries and Wages	18,209.14	0.00	0.00	0.00	0.00%
6016 Admin Benefits	10,089.59	0.00	0.00	0.00	0.00%
6021 Public Postings	806.60	9.83	9.83	675.00	1.46%
6023 Travel/Fuel	406.73	51.04	592.18	1,500.00	39.48%
6024 Training	0.00	0.00	0.00	300.00	0.00%
6025 Books/Subscriptions/Memberships	818.99	0.00	402.00	750.00	53.60%
6030 Office Supplies and Expenses	3,430.86	264.38	1,807.60	3,500.00	51.65%
6032 Postage	901.00	0.00	0.00	0.00	0.00%
6035 Bank Service Charges	145.39	0.00	1.25	0.00	0.00%
6040 Professional Service	1,200.00	150.00	5,360.00	5,000.00	107.20%
6043 Accounting & Audit Fees	5,300.00	0.00	4,535.00	6,000.00	75.58%
6044 Water Testing	254.09	375.00	1,854.00	4,000.00	46.35%
6045 Legal Fees	4,322.98	0.00	0.00	10,000.00	0.00%
6050 System Maintenance and Repairs	652.79	1,747.50	2,067.50	7,000.00	29.54%
6051 System Equipment	3,635.00	822.37	3,871.89	9,000.00	43.02%
6052 Well Maintenance and Repairs	2,669.69	249.50	1,304.92	2,500.00	52.20%
6053 Tank Maintenance and Repairs	3,500.00	0.00	0.00	5,750.00	0.00%
6060 Equipment Maintenance	2,978.76	0.00	102.11	3,000.00	3.40%
6061 Equipment Fuel	1,377.48	210.99	838.73	2,500.00	33.55%
6067 Utilities	6,809.82	759.30	8,321.96	15,000.00	55.48%
6068 Telephone & Internet	437.75	0.00	0.00	0.00	0.00%
6070 Insurance	4,540.00	0.00	4,086.67	5,000.00	81.73%
6095 Depreciation Expense	55,795.71	0.00	44,849.49	135,000.00	33.22%
<b>Total Operating expense</b>	<b>156,494.32</b>	<b>12,196.16</b>	<b>110,154.47</b>	<b>287,668.00</b>	<b>38.29%</b>
<b>Total Income From Operations:</b>	<b>(5,639.26)</b>	<b>12,196.16</b>	<b>599.88</b>	<b>13,266.00</b>	<b>4.52%</b>
<b>Non-Operating Items:</b>					
<b>Non-operating income</b>					
5510 Grants	38,000.00	0.00	0.00	0.00	0.00%
5520 Impact Fees	20,000.00	0.00	15,000.00	234,000.00	6.41%
5610 Interest Income	1,426.64	296.67	1,650.19	2,400.00	68.76%
<b>Total Non-operating income</b>	<b>59,426.64</b>	<b>296.67</b>	<b>16,650.19</b>	<b>236,400.00</b>	<b>7.04%</b>
<b>Non-operating expense</b>					
6080 Interest Expense	38,046.79	7,485.59	37,517.80	93,282.00	40.22%
<b>Total Non-operating expense</b>	<b>38,046.79</b>	<b>7,485.59</b>	<b>37,517.80</b>	<b>93,282.00</b>	<b>40.22%</b>
<b>Total Non-Operating Items:</b>	<b>21,379.85</b>	<b>(7,188.92)</b>	<b>(20,867.61)</b>	<b>143,118.00</b>	<b>-14.58%</b>
<b>Total Income or Expense</b>	<b>15,740.59</b>	<b>(19,385.08)</b>	<b>(20,267.73)</b>	<b>156,384.00</b>	<b>-12.96%</b>

**Big Plains Water & Sewer Special Service District**  
**Check Register**  
**Checking - SBSU - 10/01/2019 to 11/30/2019**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>
USDA Rural Development	1015197	50 - 2014 Water	10/15/2019	10/15/2019	6,541.19	Interest - 2014 Water Project	516080 - Interest Expense
USDA Rural Development	1115197	51 - 2014 Water	11/15/2019	11/15/2019	6,533.23	Interest - 2014 Water Project	516080 - Interest Expense
Hinton Burdick CPA's	919	211134	09/30/2019	10/02/2019	3,785.00	FY19 Audit Progress Bill	516043 - Accounting & Audit Fees
Utah Local Governments Trust	925	100654	09/30/2019	10/02/2019	3,397.53	GL and Bond	516070 - Insurance
USDA Rural Development	1115197	51 - 2014 Water	11/15/2019	11/15/2019	2,737.77	Principal - 2014 Water Project	512520.2 - 2015 Water Bond 01 Re
USDA Rural Development	1015197	50 - 2014 Water	10/15/2019	10/15/2019	2,729.81	Principal - 2014 Water Project	512520.2 - 2015 Water Bond 01 Re
RM2 Engineering, LLC	931	BP-19-11	10/23/2019	11/13/2019	2,400.00	Well 59 Source Protection Plan	516040 - Professional Service
RM2 Engineering, LLC	931	BP-19-12	10/23/2019	11/13/2019	2,160.00	As-Built Updates	516040 - Professional Service
Trueline Transport, Inc.	934	2812	11/05/2019	11/13/2019	1,667.50	Water Hauled to Canaan Tank	516050 - System Maintenance and
Scholzen Products Company, Inc.	923	6411850	09/25/2019	10/02/2019	1,500.25	Hydrant and Meter	516051 - System Equipment
Scholzen Products Company, Inc.	932	6422461-00	10/21/2019	11/13/2019	1,137.66	Meter	516051 - System Equipment
Rocky Mountain Power Company	ACH	102519	10/25/2019	10/25/2019	1,130.93	Power Bill	516067 - Utilities
Rebel Automation	922	1000448	09/16/2019	10/02/2019	1,005.00	Installed and Programmed Pressure Transduc	516052 - Well Maintenance and Rep
USDA Rural Development	1015196	50 - 2014 Water	10/15/2019	10/15/2019	953.41	Interest - 2014 Water Project Overrun	516080 - Interest Expense
USDA Rural Development	1115196	51 - 2014 Water	11/15/2019	11/15/2019	952.36	Interest - 2014 Water Project Overrun	516080 - Interest Expense
Rocky Mountain Power Company	ACH	112619	11/26/2019	11/26/2019	759.30	Power Bill	516067 - Utilities
Utah Local Governments Trust	935	101059	10/04/2019	11/13/2019	689.14	Auto/4-Wheeler Insurance	516070 - Insurance
RM2 Engineering, LLC	931	BP-19-10	10/14/2019	11/13/2019	500.00	Water Line Ext. AV-1377-A	516040 - Professional Service
UASD	924	100119	10/02/2019	10/02/2019	402.00	UASD Membership	516025 - Books/Subscriptions/Mem
ChemTech-Ford Laboratories	917	19G1763	09/17/2019	10/02/2019	395.00	1 Radiological 1 Radium-226	516044 - Water Testing
ChemTech-Ford Laboratories	926	191622	11/13/2019	11/13/2019	330.00	10 Lead and Copper	516044 - Water Testing
USDA Rural Development	1115196	51 - 2014 Water	11/15/2019	11/15/2019	316.64	Principal - 2014 Water Project Overrun	512521.2 - 2015 Water Bond 02 - R
USDA Rural Development	1015196	50 - 2014 Water	10/15/2019	10/15/2019	315.59	Principal - 2014 Water Project Overrun	512521.2 - 2015 Water Bond 02 - R
Merritt, Harold	929	103119	10/21/2019	11/13/2019	251.14	Oct19 Mileage 433	516023 - Travel/Fuel
DOI/BLM	937	2020011481	11/05/2019	11/19/2019	249.50	Canaan Springs Land Lease	516052 - Well Maintenance and Rep
Revco Leasing	930	544750	10/01/2019	11/13/2019	151.20	Printer Lease	516030 - Office Supplies and Expen
Revco Leasing	938	547689	11/05/2019	11/19/2019	151.20	Printer Lease	516030 - Office Supplies and Expen
Little Creek Station	928	103119	10/31/2019	11/13/2019	109.76	9/23 Fuel	516061 - Equipment Fuel
Little Creek Station	920	093019	09/30/2019	10/02/2019	108.91	8/7 Fuel	516061 - Equipment Fuel
Little Creek Station	928	103119	10/31/2019	11/13/2019	102.42	9/10 Fuel	516061 - Equipment Fuel
Xpress Bill Pay	ACH	100119	10/01/2019	10/01/2019	94.00	Merchant Portal	516030 - Office Supplies and Expen
Xpress Bill Pay	ACH	110119	11/04/2019	11/04/2019	94.00	Merchant Portal	516030 - Office Supplies and Expen
Merritt, Harold	921	093019	09/30/2019	10/02/2019	87.00	Sep19 Mileage 150	516023 - Travel/Fuel
Apple Valley Self Storage	ACH	100119	10/01/2019	10/01/2019	80.00	Storage Unit	516050 - System Maintenance and
Apple Valley Self Storage	ACH	110119	11/04/2019	11/04/2019	80.00	Storage Unit	516050 - System Maintenance and
City of St. George	927	04262	10/04/2019	11/13/2019	60.00	Water Tests	516044 - Water Testing
RM2 Engineering, LLC	931	BP-19-14	10/23/2019	11/13/2019	50.00	AV-SZE-22 Will Serve Letter	516040 - Professional Service
RM2 Engineering, LLC	931	BP-19-9	10/17/2019	11/13/2019	50.00	AV-CDPT-2-7 Will Serve Letter	516040 - Professional Service
City of St. George	918	04167	10/02/2019	10/02/2019	45.00	Water Tests	516044 - Water Testing
City of St. George	936	04462	11/06/2019	11/19/2019	45.00	Water Tests	516044 - Water Testing
Little Creek Station	920	093019	09/30/2019	10/02/2019	20.14	8/8 Fuel	516061 - Equipment Fuel
VISA	ACH	110319	11/03/2019	11/13/2019	19.18	Walmart - Toner	516030 - Office Supplies and Expen
The Spectrum	933	2905295	11/05/2019	11/13/2019	9.83	Public Notice	516021 - Public Postings
Health Equity	ACH	110119	11/14/2019	11/14/2019	4.50	HSA Admin Fees	516014 - Water Benefits
Little Creek Station	920	093019	09/30/2019	10/02/2019	-2.58	Sep Fuel Discount	516061 - Equipment Fuel
Little Creek Station	928	103119	10/31/2019	11/13/2019	-4.24	Fuel Discount	516061 - Equipment Fuel
					<b>\$44,195.27</b>		

## OPENING

Chairman Merritt brought the meeting to order at 6:00 p.m. welcoming all in attendance and led the Pledge of Allegiance.

## PRESENT

Chairman Harold Merritt  
Mayor Marty Lisonbee  
Board Member Ross Gregerson  
Board Member Denny Bass

Water Superintendent- Dale Harris  
Town Recorder- Michelle Kinney

## ABSENT

Board Member Neil Duncan  
District Engineer- Rod Mills

## REPORTS

### 1. Dale Harris- Superintendent

Discussion on Role of the District Engineer

He talks about the role of the engineer and who should be reviewing the plans for main lines. He talks about site visits and working with multiple engineers and the time it takes for him to explain what is going on in our particular town. In reviewing the policy and procedures he would like his role explained more clearly in the policy on what goes on in the field to help engineers. The District Engineer would check on what is going on by the private engineer. The state already requires this on anything longer than 500 feet. He would like to see the roll of the superintendent as the person in the field who is making sure that the appropriate rules and procedures are being followed. Then he would sign off on the projects. Recently with several engineers, the engineer hasn't known how to put in a main line according to policy. He would like his role to be bigger in checking on the engineer. He thinks this may help with the number of redlines that are taking place on each project.

Mayor Lisonbee speaks to these issues and doesn't feel that we would need to add a charge to have Dale look at the plans.

Perhaps we could have a requirement that each engineer needs to walk the area so the engineer can takes notes and ask questions, this will be more streamlined for everyone.

Chairman Merritt asks Dale to put this into writing so the board can look it over

and see how they feel about it.

End of year samples are coming due.

Dale talks about Tony Shapley land and some ideas he has of how to better fence the area around well 59. He has also done some work around the well to make things better for drainage.

**2. Rod Mills- Engineer**

Not present-

**DISCUSSION AND ACTION**

**3. USDA RD Water Project**

Chairman Merritt has been told that we are first on the list for funding and once the USDA is funded by the federal government we should be.

**4. Well 59 Grant and Expansion of Project Scope- Cook Well and Jessop Well, Source Protection Work and Fence. Loan #35240**

Superintendent Harris mentions that Cooke well will cost about 18-19 thousand dollars to upgrade. The money on this is available now for this. While we have the money we should buy the auto valve, we really need the waste valve as well.

Chairman Merritt mentions that we should get bids and then think about the valve issue for a few days.

We also need protections plans for 59. We have another 6 months to make this happen.

**5. Consent Calendar September 2019**

**MOTION:** Mayor Lisonbee moves to approve the consent calendar for 9.1 through 9.30.

**SECOND:** Board Member Gregerson

**VOTE:** Chairman Merritt called for a vote:

Board Member Gregerson – Aye

Chairman Merritt – Aye

Mayor Lisonbee- Aye

Board Member Bass- Aye

The vote was unanimous and the motion carried.

**6. Approval of Minutes for October 3<sup>rd</sup>, 2019**

**MOTION:** Board Member Gregerson moves to accept the minutes

**SECOND:** Board Member Bass  
**VOTE:** Chairman Merritt called for a vote:  
Board Member Gregerson – Aye  
Chairman Merritt – Aye  
Mayor Lisonbee- Aye  
Board Member Bass Aye

The vote was unanimous and the motion carried.

**ADJOURNMENT**

**MOTION:** Board Member Lisonbee moves to adjourn  
**SECOND:** Board Bass  
**VOTE:** Chairman Merritt called for a vote:  
Board Member Gregerson – Aye  
Chairman Merritt – Aye  
Mayor Lisonbee- Aye  
Board Member Bass- Aye

The vote was unanimous and the motion carried.

Meeting adjourned at 6:49 p.m.

Date approved: \_\_\_\_\_

\_\_\_\_\_  
Harold Merritt, Chairman

ATTEST BY: \_\_\_\_\_  
Michelle Kinney, Recorder

**OPENING**

Chairman Merritt brought the meeting to order at 3:01 p.m. welcoming all in attendance and led the Pledge of Allegiance.

**PRESENT**

Chairman Harold Merritt  
Mayor Marty Lisonbee  
Board Member Ross Gregerson  
Board Member Denny Bass

Town Deputy Clerk – Ben Billingsley

Harold Merritt called the bid opening meeting to order and explained that it is a public meeting because 4 board members are in attendance, but not a traditional board meeting.

One bid was received from Southwest Sales Service and Pumps.

Ross explained that bids for both wells was separated between equipment, labor, and pumphouse labor with the idea that some of the work could be done in-house.

The bid was opened and read by Ross for each respective bid item for the Jessop and Cooke wells.

**ADJOURNMENT**

**MOTION:** Chairman Merritt moves to adjourn

**SECOND:** Board Member Gregerson

**VOTE:** Chairman Merritt called for a vote:

Board Member Gregerson Aye

Chairman Merritt Aye

Mayor Lisonbee Aye

Board Member Bass Aye

The vote was unanimous and the motion carried.

Meeting adjourned at 3:13 p.m.

Date approved: \_\_\_\_\_

\_\_\_\_\_  
Harold Merritt, Chairman

ATTEST BY: \_\_\_\_\_  
Michelle Kinney, Recorder