

OPENING

Chairman Merritt brought the meeting to order at 6:01 p.m. welcoming all in attendance and led the Pledge of Allegiance.

PRESENT

Chairman Harold Merritt
Mayor Marty Lisonbee
Board Member Ross Gregerson
Board Member Denny Bass
Board Member Jerry Jorgensen

DECLARATION OF CONFLICTS OF INTEREST – no conflicts declared

STAFF REPORTS

1. Dale Harris-Superintendent

Dale reported on his attendance of Rural Water Conference and his cross connection certification, which he passed. He was advised by the state that he should not be doing all the cross connection testing for legality reasons. He will just do the hazard assessment and let the citizens know what they need to do. The citizen can choose from a list of certified backflow prevention assembly testers in the area. Then with the recommendation from Dale they will put in the backflow assembly device that he has recommended. They will have 30 days to do this from the date of the hazard inspection. His main concern is hoses left in water troughs and the possibility of cross contamination. This will create some cost for the customer. Dale will get with Ben and put together a template with all the requirements from the state. This needs to go to all customers of the SSD. The Policy template will also need to be added or updated which Dale will work with Ben on. This will also need to be added to the website.

DISCUSSION AND ACTION

2. State Board Training April 9 at Washington County Conservancy District Building

This training is mandatory for all board members.

3. Connection Fee Policy Update

Chairman Merritt explained the background for updating the policy. They think it would be best to have contractors who tear up road or other town property to be required to return the property to the condition it was prior to excavation.

Ben Billingsley read the proposed language in the resolution.

Dale mentions the possible need of an encroachment permit. So that the town is aware of what is going on and that the road is going to be torn up.

They discuss the need for this to be an additional fee. The Board and Dale discuss how to handle the fee and how to come up with the fair and reasonable cost. This fee based on time and materials may be anywhere from \$1,600 to \$2,500. This will be collected as a deposit and once the work is completed, and the itemized total identified, a refund for any leftover amount would be issued.

4. USDA RD Water Project Update

Chairperson Merritt reports on the funding paperwork for Canaan Springs. This funding will cover the cost of the collection apparatus from the spring to the tank. It is currently in DC awaiting final approval and we should hear word on it within the next few weeks.

Board member Bass requests Dale to put together an estimate of costs for the spring that will not be eligible for repairs under the grant. This spring will need updates and improvements to be brought up to standard.

5. Water Master Truck Repairs Discussion

Chairperson Merritt reports the truck did not have a head gasket issue, it just needs a new heat exchanger. The mechanic's suggestion is to delete the heat exchanger.

Mayor Lisonbee would prefer the heat exchanger be replaced as opposed to replacing it.

MOTION: Chairman Merritt moves to repair the EGR heat exchanger on the truck.

SECOND: Board Member Gregerson

VOTE: Chairman Merritt called for a vote:

Board Member Gregerson Aye

Chairman Merritt Aye

Mayor Lisonbee Aye

Board Member Bass Aye

Board Member Jorgensen Aye

Chairman Merritt states that if individuals approach the district or office for a change of policy that they request to be on the next board meeting agenda.

6. Consent Calendar

- a. January 2020 Expense Report

- b. January 2020 Budget Update
- c. YTD Financial Report

MOTION: Mayor Lisonbee moves to approve the Consent Calendar
SECOND: Board Member Bass
VOTE: Chairman Merritt called for a vote:
Board Member Gregerson Aye
Chairman Merritt Aye
Mayor Lisonbee Aye
Board Member Bass Aye
Board Member Jorgensen Aye

The vote was unanimous and the motion carried.

Rich Kopp asks that the cross connection include basic diagrams for what will be required. Dale clarifies that the resident will have received documentation prior to Dale's inspection.

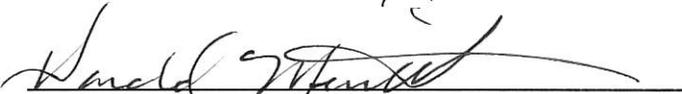
ADJOURNMENT

MOTION: Chairman Merritt moves to adjourn
SECOND: Board Member Bass
VOTE: Chairman Merritt called for a vote:
Board Member Gregerson Aye
Chairman Merritt Aye
Mayor Lisonbee Aye
Board Member Bass Aye
Board Member Jorgensen Aye

The vote was unanimous and the motion carried.

Meeting adjourned at 6:45 p.m.

Date approved: 7 May 2020


Harold Merritt, Chairman

ATTEST BY: 
Michelle Kinney, Recorder