

OPENING

Chairman Merritt brought the meeting to order at 6:00 p.m. welcoming all in attendance and led the Pledge of Allegiance.

PRESENT

Chairman Harold Merritt
Mayor Marty Lisonbee
Board Member Ross Gregerson
Board Member Denny Bass

STAFF REPORTS

1. Dale Harris-Superintendent

Well 59 work has started including the fence. Tony Shapley donated cinders, built a road, concreted in valve cans and dug a ditch for waste water to be directed into the wash.

The state division of drinking water requested a 4th quarter reporting of chlorine residuals, which Dale was able to correct. Dale also certified lead and copper testing results.

Dale reported that he will be taking cross connection administrator program that is required by December 2020.

Dale has started annual valve and setter exercising.

Dale reports on his coordination with the highway work, and what will happen with water main lines that would need to be raised with the shoulder work.

Board Member Gregerson inquires about flushing hydrants, and Dale responds that he does this quarterly on hydrants he is able to.

Mayor Lisonbee inquires as to testing pressure on fire hydrants. Dale responds that pressure testing is the responsibility of the fire department and falls under ISO rating.

Mayor Lisonbee also suggests that hydrants be flushed into water trucks so as to not flood out properties. Dale responds that there is a lot of sedimentation in some of those lines that could damage the equipment.

2. Rod Mills-District Engineer Report

DISCUSSION AND ACTION

1. Nomination and appointment of Treasurer

MOTION: Chairman Merritt moves to appoint Denny Bass as Treasurer for the Big Plains Water and Sewer Special Service District.

SECOND: Mayor Lisonbee
VOTE: Chairman Merritt called for a vote:
Board Member Gregerson Aye
Chairman Merritt Aye
Mayor Lisonbee Aye
Board Member Bass Aye

2. State Board Training Discussion

Chairman Merritt states that Legrand Bitter has offered to do the annual state training in March.

Mayor Lisonbee suggests that all board members attend the Rural Water Conference at the Dixie Center.

Chairman Merritt clarifies that Mr. Bitter's trainings are in March, not the Rural Water Training in February.

3. Road Repair Status Update and Future Policy Discussion

Road repairs have been discussed with Richard Fischer, and the repairs are pending warmer temperatures.

4. Connection Fee Policy Discussion

Chairman Merritt explains that currently we are charging \$2500 for a connection fee. Chairman mentions that road repairs aren't included in the proposed connection fee costs. It is suggested that the costs are just calculated per connection

Mayor Lisonbee suggests that it become the responsibility of the owner and contractor to dig out the hole and expose the pipe, then Dale comes in and installs the meter. Then the contractor is responsible for compaction and ensuring the road is repaired. This eliminates some of the responsibility of the Water District in potential damage to utilities.

Dale states as long as he is actually doing the connection and fittings itself.

Mayor also clarifies that the certificate of occupancy would be conditional on the completion of the road repair.

Chairman Merritt suggests this would be a good policy and suggest that it be put in writing for the District's policies and review in the next meeting.

Mayor also brings up the Town's building permitting process that the permits will be submitted electronically moving forward, and the District will be involved in the approval of building permits.

5. USDA RD Water Project Update

The state has completed the paperwork and sent on for approval. Estimated time for approval is 2-3 weeks, then it will go through the bid process. Board Member Gregerson asks if any of the work could be broken out and completed in-house. Chairman responds that the representative for USDA will be at Rural Water and we can inquire further about the process.

Board Member Bass inquires if the \$40,000 expansion of Well 59 funding will be approved soon. Chairman Merritt responds it will be presented to the board this month.

6. Water Master Truck Repairs Discussion

Discussion about repair and replacement of the District's truck. Board Member Gregerson suggests that someone from the district attend the TNT auction in Las Vegas to acquire a surplus government truck with tool boxes already mounted.

Board Member Gregerson inquires if we sent a letter to Ensign to let them know the status of the bidding. Mayor Lisonbee suggests we wait until the approval comes back from the Drinking Water Board. Chairman Merritt indicates we have inquired with Ensign to substantiate the work that was done, and that we have yet to hear back from Ensign on these requests.

Mayor Lisonbee also brings up the interlocal agreement between the Town and the District. Chairman Merritt provides a suggested agreement for the Town's review.

7. Consent Calendar

- a. December 2019 Expense
- b. December 2019 Budget Update
- c. 2019 Q4 Financial Report

MOTION: Mayor Lisonbee moves to approve the Consent Calendar

SECOND: Board Member Gregerson

VOTE: Chairman Merritt called for a vote:
Board Member Gregerson Aye
Chairman Merritt Aye
Mayor Lisonbee Aye
Board Member Bass Aye

The vote was unanimous and the motion carried.

ADJOURNMENT

MOTION: Mayor Lisonbee moves to adjourn
SECOND: Board Member Gregerson
VOTE: Chairman Merritt called for a vote:
Board Member Gregerson Aye
Chairman Merritt Aye
Mayor Lisonbee Aye
Board Member Bass Aye

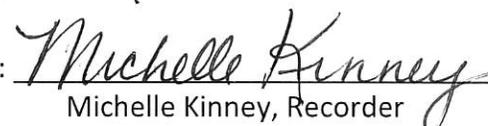
The vote was unanimous and the motion carried.

Meeting adjourned at 6:35 p.m.

Date approved: 7 May 2020



Harold Merritt, Chairman

ATTEST BY: 

Michelle Kinney, Recorder