

# **REQUEST FOR PROPOSAL FOR DRAINAGE CONSTRUCTION**

## INQUIRIES AND PROPOSALS SHOULD BE DIRECTED TO:

Town of Apple Valley 1777 North Meadowlark Drive Apple Valley Utah 84737

**Mayor Marty Lisonbee -** (435) 680-2629 mayor@applevalleyut.gov **Ben Billingsley** – (435) 877-1190 accounting@applevalleyut.gov

#### I. GENERAL INFORMATION.

**Purpose**. This request for proposal (RFP) is to contract for drainage construction for the **Town of Apple Valley** (referred to as the Town)

#### Instructions on Proposal Submission.

Closing Submission Date. Proposals must be submitted no later than 4:00 PM Tuesday March 3, 2020

**Conditions of Proposal**. All costs incurred in the preparation of a proposal responding to this RFP will be the responsibility of the Offeror and will not be reimbursed by the Town.

#### Instructions to Prospective Contractors.

Your proposal should be addressed as listed above. It is important that the Offeror's proposal be submitted in a sealed envelope clearly marked corner with the following information:

Request for Proposal March 3, 2020 4:00 p.m.

**Sealed Proposal.** Failure to seal may result in premature disclosure of your proposal. It is the responsibility of the Offeror to ensure that the proposal is received by the Town, by the date and time specified above. Late proposals will not be considered.

**Right to Reject**. The Town reserves the right to reject any and all proposals received in response to this RFP. A contract for the accepted proposal will be drafted based upon the factors described in this RFP.



**Notification of Award**. It is expected that a decision selecting the successful Firm will be made on March 4, 2020. Upon conclusion of final negotiations with the successful Firm, all Offerors submitting proposals in response to this Request for Proposal will be informed, in writing, of the name of the successful applicant.

### II. SCOPE OF SERVICES.

The Offeror services as outlined in the enclosed bid summary. All excavated material is to remain on site and be used to repair eroded property. All property fence lines removed shall be replaced by contractor.

### **III. PROPOSAL CONTENTS.**

The Offeror, in its proposal, shall, as a minimum, include the following;

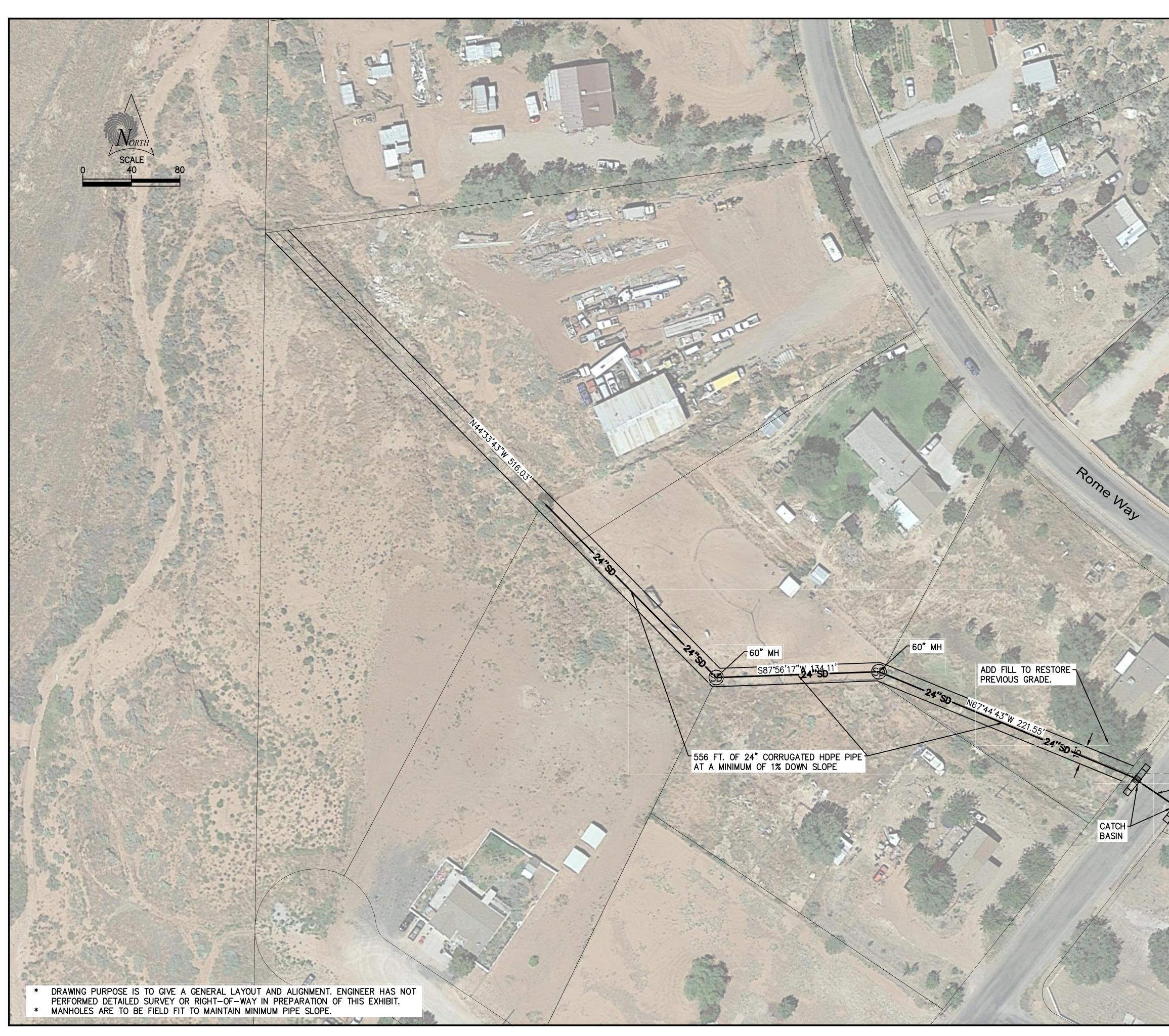
**Experience**. The Offeror should describe its experience, including the names, contact persons, and telephone numbers of at least three clients for which similar services have been provided by the Offeror. Offeror must be a licensed driller in good standing with the State of Utah. Any bidder may, if desired, schedule a pre-bid walk through by calling the phone numbers listed above.

**Price**. The Offeror's proposed price should include the total price of labor and materials to complete the construction of the drainage improvement as engineered in the enclosed documents.

#### **IV. PROPOSAL EVALUATION**

**Bid Opening.** The public is welcome to the bid opening on Tuesday, March 3, 2020 at 4:00 PM at the Apple Valley Town Office at 1777 N Meadowlark Dr., Apple Valley, UT 84737.

**Evaluation Procedure and Criteria**. The Town Council will review qualifications and proposals in preparation for the final approval. The Council may request a meeting with qualified Offerors prior to final selection. Proposals will be reviewed in accordance with the following criteria; level of experience, cost, response from references, and interviews conducted. Upon award of the bid and prior to start of construction, contractor shall provide the Town with Certificate of Liability Insurance with the Town named as holder.



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# NOTES:

- MINIMUM THICKNESS OF ASPHALT AND BASE SHALL BE AS OUTLINED IN THE ROADWAY STRUCTURAL REQUIREMENTS. IN NO CASE SHALL THE THICKNESS BE LESS THAN THE EXISTING.
- 2. FOUNDATION MATERIAL SHALL BE USED WHEN TRENCH BOTTOM IS UNSTABLE.
- 3. MINIMUM COMPACTION SHALL BE 95%. WHEN APPROVED FLOWABLE FILL OR SLURRY IS USED COMPACTION TESTING WILL NOT BE REQUIRED.
- 4. WHEN MATERIAL UNDER THE 6" OVERCUT SLUFFS OFF OR IS REMOVED, BASE SHALL BE COMPACTED, TO THE BOTTOM LEVEL OF EXISTING ASPHALT. AN ADDITIONAL 6" IN WIDTH OF ASPHALT SHALL BE CUT, REMOVED AND REPLACED AS PART OF THE OVERALL PATCH.
- 5. WHERE ROAD SECTION HAS A DESIGNED GRANULAR SUB-BASE, IT SHALL BE REPLACED IN KIND OR WITH ROAD BASE GRAVEL.
- 6. IN GENERAL, STREET SURFACES LESS THAN 24 MONTHS OLD WILL NOT BE CUT! IF A CUT MUST BE MADE, ADDITIONAL, STRICTER REQUIREMENTS MAY BE INVOKED. SEE ENCROACHMENT OFFICER.
- 7. 24 HOUR NOTICE REQUIRED ON ALL INSPECTIONS.
- 8. ALL TRENCH BACKFILL SHALL MEET MIN. COMPACTION REQUIREMENTS.
- 9. EXCLUDING EMERGENCY CLOSURES ALL ROAD CLOSURES AND DETOURS REQUIRE 48 HOURS PRIOR NOTICE.
- 10. 6" BEDDING MATERIAL UNDER PIPE IS REQUIRED IN ROCKY AREAS.
- 11. CONTRACTOR TO FIELD VERIFY DEPTHS.

