

1. The meeting was called to order at 6:00 pm.
2. The Pledge of Allegiance was led by Mayor Moser.
3. Roll Call: Ron Brown, Robert Campbell, Judith Davis, and Mayor Moser were present. Trevor Black was absent. Legal Counsel was excused. April Ruesch was present. Jack Davis was excused. Chief Louie Ford was present. Dale Harris was present. Town Clerk, Nathan Bronemann, was present taking minutes.

4. Declarations of conflict of interests.
None stated.

5. Public Comments

No comments.

Motion made by Judith Davis to close public comment. Ron Brown seconded the motion. Vote: Ron Brown-yes, Robert Campbell-yes, Judith Davis-yes, Mayor Moser-yes. The motion passed 4/0.

6. Administration of Oath of Office to newly elected official

Mayor Moser read the oath of office and swore in Ron Brown and Robert Campbell as new members of the Town Council whose terms will expire December 31, 2019.

7. Discussion and action on Resolution 2016-01 appointing Planning Commission members

Mayor Moser read the resolution reappointing Jack Davis, Cynthia Browning, and Dale Kingsley as regular members and Andrew Sadler as an alternate member. These are all two year terms expiring Dec. 31, 2017.

Motion made by Mayor Moser to adopt Resolution 2016-01. Judith Davis seconded the motion. Vote: Ron Brown-yes, Robert Campbell-yes, Judith Davis-yes, Mayor Moser-yes. The motion passed 4/0.

8. Discussion and action on abandonment of easement on AV-AVRG-58-A – Debi Groves

Mayor Moser said the parcel was created from two lots being combined. He said there was an easement running down the middle of the combined lot and it was not needed. He read the proposed ordinance.

Motion made by Judith Davis to approve Ordinance 2015-01 abandoning the easement running between the two combined lot lines on AV-AVRG-58-A. Ron Brown seconded the motion. Vote: Trevor Black-yes, Ron Brown-yes, Robert Campbell-yes, Judith Davis-yes, Mayor Moser-yes. The motion passed 5/0.

9. Discussion and possible action on a small packet liquor license – Robert Timpson

Mr. Timpson was not in attendance. Mayor Moser said Mr. Timpson had approached him and wanted to open the Canaan corner store as a liquor store that would sell primarily to restaurants. He said it met all the State requirements.

Motion made by Judith Davis to continue this item. Robert Campbell seconded the motion. Vote: Ron Brown-yes, Robert Campbell-yes, Judith Davis-yes, Mayor Moser-yes. The motion passed 4/0.

10. Discussion and action on bids to repair motor grader

Mayor Moser said they had received two bids. Elite Diesel bid \$6,620 and Century Equipment bid \$11,475. He said Wheeler could not submit a bid for two weeks. He said Elite Diesel's bid was based on the assumption that the motor would not have to be pulled. He said the Case dealer said there was no way to do the inspection without pulling the motor. He said the cost would increase drastically when they pull the motor. He said he would like to award the bid to Century as they are a certified dealer, but he would like the transportation cost waived.

The council reviewed the bids.

Robert Campbell suggested that the warranty period be verified.

Motion made by Ron Brown to award the bid to Century pending that the transportation and environmental costs are waived. Judith Davis seconded the motion. Vote: Ron Brown-yes, Robert Campbell-yes, Judith Davis-yes, Mayor Moser-yes. The motion passed 4/0.

11. Reports from Town Council members on assignments

Mayor Moser suggested a work meeting to make new assignments.

Motion made by Ron Brown to schedule a work meeting on Wednesday the 13th of January 2016 at 6:00 pm. Judith Davis seconded the motion. Vote: Ron Brown-yes, Robert Campbell-yes, Judith Davis-yes, Mayor Moser-yes. The motion passed 4/0.

12. Report and recommendation from the Planning Commission

Nothing to report.

13. Report and recommendation from the Big Plains Water and Sewer SSD

Mayor Moser reported that they were moving forward on well work in the Cedar Point area.

14. Report from the Fire Department

Chief Ford thanked the Town for the new T-shirts with the new Apple Valley Fire Department logo. He said he would like to purchase a defibrillator. He said he would bring some bids to the next meeting. He said he needed to move the radio from the office to the bay. He said he would have a price on that for next meeting as well. He said they had responded to three calls that were slide-offs and roll-overs.

15. Report and recommendation from the Community Events Committee

Marie McGowan reported that the Easter egg hunt would be March 26th. She said the original budget was \$600 and she had only spent \$140.

16. Report and recommendation from the Code Enforcement Officer
See attached.

17. Report and recommendation from Emergency Management
See attached.

18. Report and recommendation from the Public Works Department

Dale Harris said he was gearing up for the Gateway project. He said he was waiting for the grader to be fixed so he could prep the roads. He said they were also waiting on road signs to replace missing signs. He said he had a few culverts to put in.

Mayor Moser said the mailboxes and recycling binnies would be moved over into the Chevron parking lot for Gateway construction.

- a. Discussion and action on ordering road signs and parts from Utah Correctional Industries

Mayor Moser said the bid came in at \$1,655.23.

Motion made by Ron Brown to approve the expense. Robert Campbell seconded the motion. Vote: Ron Brown-yes, Robert Campbell-yes, Judith Davis-yes, Mayor Moser-yes. The motion passed 4/0.

19. Consent Calendar – Income and Expenses – Town Treasurer

Motion made by Judith Davis to approve the consent calendar. Ron Brown seconded the motion. Vote: Ron Brown-yes, Robert Campbell-yes, Judith Davis-yes, Mayor Moser-yes. The motion passed 4/0.

The council reviewed the current budget.

20. Consider approval of minutes:

- a. December 17, 2015 Regular Meeting Minutes

Motion made by Mayor Moser to approve the December 17, 2015 regular meeting minutes. Judith Davis seconded the motion. Vote: Ron Brown-yes, Robert Campbell-yes, Judith Davis-yes, Mayor Moser-yes. The motion passed 4/0.

21. Announcements

No other announcements.

22. Request for a closed session

Not requested.

23. Adjournment

Motion made by Judith Davis to adjourn the meeting. Robert Campbell seconded the motion. Vote: Ron Brown-yes, Robert Campbell-yes, Judith Davis-yes, Mayor Moser-yes. The motion passed 4/0.

Meeting adjourned at 6:49 PM.

Date approved: _____

ATTEST: _____
Nathan Bronemann

Richard Moser

CODE ENFORCER'S REPORT TO TOWN COUNCIL January 7, 2016

Since Dec. 17, 2015:

I'm still investigating a number of complaints I've received, many of them false, and have sent out questionnaires to determine those that may be in violation. Everyone appears to be in compliance at this time.

I've received several complaints about outside lighting violations and notified the people involved. I was able to observe the outside lighting at one of the homes and did not find it in violation.

I was shown several properties with possible violations. No one was on them and I'm still trying to contact those involved.

People need to contact the town office before putting up any buildings, fences or animal runs to make sure they are in compliance with all ordinances. I'm hoping to require everyone to fill out an application with a building plan and a plot plan on any kind of building to eliminate a lot of misunderstanding and code violations. Some accessory building may be exempt from building permits. Agriculture buildings in the residential zones are not necessarily exempt from building permits according to the state code.

Our annual animal vaccination clinic will be here this Saturday, January 9th from 1pm-3pm. Dog licenses are due Jan. 1st and a late fee may be charged after February 15th.

If anyone has a complaint regarding a town ordinance violation please come into the town office and fill out a complaint form.

Thank you,
April Ruesch

EMERGENCY MANAGEMENT REPORT January 7, 2016

My last quarterly for the EMPG grant is due January 20th and I still have a lot to do on it. I'm waiting for a report from Hildale and a meeting with our liaison.

I've already registered and made my hotel reservation for the Emergency Management Conference in Salt Lake, January 13th & 14th and have found a ride.

Our fire chief and 2 of our firemen will be attending the Pipeline training and luncheon on January 12th.

I plan to attend W.C.C.C. and LEPC January 21st.

(IMPORTANT Reminder all town officials, workers and firemen are required to take NIMS courses, at least the ICS100 & 700). It is also recommended that town officials take ICS-G402. Firemen especially should complete more ICS courses online and when they become available. We need your cooperation. The more people trained, the better prepared we will be. Outside help will not always be available and able to get to us. (If you need assistance let me know. THIS will need to be done to continue getting the grant.)

Thank you,
April Ruesch