

## **OPENING**

Mayor Campbell brought the meeting to order at 7:00 p.m. welcoming all in attendance and led the pledge of allegiance.

## **PRESENT**

Mayor Robert Campbell  
Councilman Trevor Black  
Councilwoman Debbie Kopp  
Councilman Michael McLaughlin  
Councilman Paul Edwardsen  
Town Attorney Shawn Guzman  
Town Recorder Jauna McGinnis

## **OTHERS IN ATTENDANCE**

Fire Chief David Zolg, Jr  
Big Plains Water Chairman Harold Merritt  
Commissioner Wenn Jorgensen  
Commissioner Janet Prentice  
Events Committee Chairman Delila Russon  
Planning Assistant Frank Lindhardt  
Engineer Curtis Nielsen

## **EXCUSED**

Engineer Rod Mills  
Water Master Dale Harris

## **CONFLICTS OF INTEREST DECLARATIONS**

None stated.

## **PUBLIC COMMENTS**

Resident Rich Ososki expressed his concern regarding a lot. This is being addressed with code enforcement.

Resident Margie Ososki expressed her concern with dust not being controlled and speed

limit should be 5 mph. Mayor Campbell stated this needs to be addressed.

**MOTION:** Council Member Kopp motioned to close public comments section.

**SECOND:** The motion was seconded by Council Member Black.

**VOTE:** Mayor Campbell called for a vote:

Council Member Kopp - Aye  
Council Member McLaughlin – Aye  
Council Member Black – Aye  
Council Member Edwardsen - Aye  
Mayor Campbell - Aye

The vote was unanimous and the motion carried.

#### CONSIDER APPROVAL OF MINUTES

**MOTION:** Council Member Black to approve the minutes for April 4, 2018 as written.

**SECOND:** The motion was seconded by Council Member Kopp.

**VOTE:** Mayor Campbell called for a vote:

Council Member Kopp - Aye  
Council Member McLaughlin – Aye  
Council Member Black – Aye  
Council Member Edwardsen - Aye  
Mayor Campbell - Aye

The vote was unanimous and the motion carried.

#### CONSIDER APPROVAL OF ADOPTION OF THE PROPOSED LAND USE ORDINANCE TITLE 10 CHAPTER 5.5 OS OPEN SPACE ZONE, TITLE 10 CHAPTER 10-B RVP RECREATIONAL VEHICLE PARK ZONE, TITLE 10 CHAPTER 10-C CTP CABINS AND TINY HOME PARK ZONE AND CHANGES TO TITLE 10 CHAPTER 6 OST OPEN SPACE TRANSITION ZONE

Mayor Campbell reported Planning Commission and Town Council have been working diligently on these ordinances. The Planning Commission recommends them for approval.

**MOTION:** Council Member Kopp motioned to approve the proposed land use ordinance Title 10 chapter 5.5 OS Open Space Zone, Title 10 Chapter 10-B RVP Recreational Vehicle Park Zone, Title 10 Chapter 10-C CTP Cabins and Tiny Home Park Zone and changes to Title 10 Chapter 6 OST Open Space Transition Zone.

**SECOND:** The motion was seconded by Council Member Black.  
**VOTE:** Mayor Campbell called for a vote:

Council Member Kopp - Aye  
Council Member McLaughlin – Aye  
Council Member Black – Aye  
Council Member Edwardsen - Aye  
Mayor Campbell - Aye

The vote was unanimous and the motion carried.

### **CONSIDER APPROVAL OF ADOPTION OF WASHINGTON COUNTY CODES (ORDINANCE 2018-02)**

Mayor Campbell explained the current code for nuisance and other land use is at a point of not being enforceable.

**MOTION:** Council Member McLaughlin motioned to approve the adoption of Washington County Codes and repeal the codes as referenced in the ordinance and adopt those referenced in the ordinance.

**SECOND:** The motion was seconded by Council Member Edwardsen.

**VOTE:** Mayor Campbell called for a vote:

Council Member Kopp - Aye  
Council Member McLaughlin – Aye  
Council Member Black – Aye  
Council Member Edwardsen - Aye  
Mayor Campbell - Aye

The vote was unanimous and the motion carried.

### **CONSIDER APPROVAL OF AMENDING THE FEE SCHEDULE (RESOLUTION 2018-11)**

Mayor Campbell explained fees need to be revised. The highlighted items are the ones being changed.

The business license fee and possible levels was discussed. This will be revisited at a later date. The “Additional Use Home Base” fee was removed.

**MOTION:** Council Member Kopp motioned to approve the amended fee schedule based on the items discussed.

**SECOND:** The motion was seconded by Council Member Edwardsen.

**VOTE:** Mayor Campbell called for a vote:

Council Member Kopp - Aye  
Council Member McLaughlin – Aye  
Council Member Black – Aye  
Council Member Edwardsen - Aye  
Mayor Campbell - Aye

The vote was unanimous and the motion carried.

#### **CONSIDER APPROVAL OF APPOINTMENT OF A MAYOR PRO TEMPORE (RESOLUTION 2018-12)**

Mayor Campbell recommended Trevor Black for the experience he has. Council Member Kopp agreed he is a good choice for the position. Council Members Edwardsen and McLaughlin agreed.

**MOTION:** Council Member Kopp motioned to appoint Trevor Black as the Mayor Pro Tempore.

**SECOND:** The motion was seconded by Council Member McLaughlin.

**VOTE:** Mayor Campbell called for a vote:

Council Member Kopp - Aye  
Council Member McLaughlin – Aye  
Council Member Black – Aye  
Council Member Edwardsen - Aye  
Mayor Campbell - Aye

The vote was unanimous and the motion carried.

#### **CONSIDER APPROVAL OF TYPE VI TRUCK**

Fire Chief Zolg stated the F250 is overweight and a liability and is not supposed to be on the highway. The Fire Department was not involved in the purchase of the two trucks they have. The trade in of the F250 will pay off both trucks and purchase a Type 6 Brush Truck. The current loan payment will essentially remain the same amount. The department will be able to contract out the truck, which will pay for itself in 2-3 years average. The new truck costs approximately \$70,000 and will fulfill all requirements to go out on wildland and local fires that current truck can't do now. It will be an F550 rated at 24,000 pounds. The contract for the truck is \$152/hour, with 16 hour days and minimum of 2 weeks.

Mayor Campbell extended his appreciation to the fire department.

**MOTION:** Council Member Black motioned to approve the trade in of the F250 to pay off the loan and purchase the Type 6 truck.

**SECOND:** The motion was seconded by Council Member Edwardsen.

**VOTE:** Mayor Campbell called for a vote:

Council Member Kopp - Aye  
Council Member McLaughlin – Aye  
Council Member Black – Aye  
Council Member Edwardsen - Aye  
Mayor Campbell - Aye

The vote was unanimous and the motion carried.

#### CONSENT CALENDAR – NONE

#### CONSIDER APPROVAL ON REPORTS, RECOMMENDATIONS, APPOINTMENTS, AND ANNOUNCEMENTS

- Events Committee – Council Member Kopp reported volunteers are needed for chili cook-off. They will be setting up Friday at 8:00 am. There will be raffles, a kids table, bounce house, massages, games for kids, and music.
- Planning Commission – Mayor Campbell reported there is a vacancy on the Planning Commission. The information is on the website or the office may be contacted. Meg Ryan from the ULTC will be returning on April 24<sup>th</sup> to do land use training.
- Fire Department – Chief Zolg reported they will be participating in some training. The ISO is also being updated. He has turned in a 100% grant to forestry and fire to outfit five firemen with PPE and equipment for the Type 6 truck. Burn season will be ending May 30<sup>th</sup>.
- Engineering – Engineer Curtis Nielsen reported the final request for the remaining escrow has been initiated. They are in negotiations with Interstate Rock to get the Gateway project closed.
- Public Works – Mayor Campbell reported road grading has been done. The recycle bins have been moved back to the Town Hall due to several residents' concern with material being at gateway. The bike rack has been moved in their place to make it safer for the children.
- Big Plains Water and Sewer SSD – Chairman Merritt reported the Well 59 and Canaan Springs projects are coming to end. A conference call to the State resulted in closings being set in two weeks.
- Code Enforcement – Nothing to report.
- Council – Nothing to report.

#### REQUEST FOR A CLOSED SESSION

Mayor Campbell called for a motion to retire to closed session to discuss litigation issues.

**MOTION:** Council Member Kopp motioned to have a closed session to discuss litigation issues.

**SECOND:** The motion was seconded by Council Member Black.

**VOTE:** Mayor Campbell called for a vote:

Council Member Kopp - Aye  
Council Member McLaughlin – Aye  
Council Member Black – Aye  
Council Member Edwardsen - Aye  
Mayor Campbell - Aye

The vote was unanimous and the motion carried.

Mayor Campbell brought the meeting back to order at 9:00 p.m.

#### ADJOURNMENT

**MOTION:** Mayor Campbell motioned to adjourn the meeting.

**SECOND:** The motion was seconded by Council Member Edwardsen.

**VOTE:** Mayor Campbell called for a vote:

Council Member Kopp - Aye  
Council Member McLaughlin - Aye  
Council Member Black – Aye  
Council Member Edwardsen - Aye  
Mayor Campbell - Aye

The vote was unanimous and the motion carried.

Meeting adjourned at 9:01 p.m.

Date approved: 5.2-18

  
\_\_\_\_\_  
Robert Campbell, Mayor

ATTEST BY:   
\_\_\_\_\_  
Jauna McGinnis, Recorder