

## OPENING

Mayor Campbell brought the meeting to order at 7:00 p.m. welcoming all in attendance and led the pledge of allegiance.

## PRESENT

Mayor Robert Campbell  
Council Member Debbie Kopp  
Council Member Michael McLaughlin  
Council Member Trevor Black  
Council Member Paul Edwardsen  
Town Recorder Jauna McGinnis  
Town Attorney Shawn Guzman

## OTHERS IN ATTENDANCE

Fire Chief Dave Zolg, Jr  
Big Plains Water Chairman Harold Merritt  
Water Superintendent Dale Harris  
Planner Forrest Kuehne

## PUBLIC COMMENTS

Resident Rich Kopp inquired if both T.V.'s could be used to be able to read easier.

**MOTION:** Council Member Kopp motioned to close public comments.  
**SECOND:** The motion was seconded by Council Member Edwardsen.  
**VOTE:** Mayor Campbell called for a vote:

Council Member Kopp - Aye  
Council Member McLaughlin – Aye  
Council Member Black - Aye  
Council Member Edwardsen - Aye  
Mayor Campbell - Aye

The vote was unanimous and the motion carried.

## **DISCUSSION AND ACTION ON RECOMMENDATION FROM PLANNING AND ZONING ON ZONE CHANGE FROM RE-5 TO RE-1, ERIC AND AMY ALKEMA, OWNERS. LOCATED AT 2142 S 1560 E, PARCEL #: AV-1376-B-6, 3 ACRE PARCEL (ORDINANCE 2018-07)**

Mayor Campbell reported this has gone through the public hearing and has been sent to Council

to approve with no objections.

**MOTION:** Council Member Black motioned to approve the zone change from RE-5 to RE-1 for Eric and Amy Alkema, Parcel AV-1376-B-6.  
**SECOND:** The motion was seconded by Council Member McLaughlin.  
**VOTE:** Mayor Campbell called for a vote:

Council Member Kopp - Aye  
Council Member McLaughlin – Aye  
Council Member Black - Aye  
Council Member Edwardsen - Aye  
Mayor Campbell - Aye

The vote was unanimous and the motion carried.

**ACTION ON ADOPTION OF ORDINANCE 2018-04, 2018-05, 2018-06, 2018-07**

**MOTION:** Council Member Black motioned to adopt ordinance 2018-04 an ordinance adopting an amendment to the general plan map.  
**SECOND:** The motion was seconded by Council Member Kopp.  
**VOTE:** Mayor Campbell called for a vote:

Council Member Kopp - Aye  
Council Member McLaughlin – Aye  
Council Member Black - Aye  
Council Member Edwardsen - Aye  
Mayor Campbell - Aye

The vote was unanimous and the motion carried.

**MOTION:** Council Member Kopp motioned to adopt ordinance 2018-05 changing parcel AV-1337 from open space transitional to cabin or tiny home park zone.  
**SECOND:** The motion was seconded by Council Member Black.  
**VOTE:** Mayor Campbell called for a roll call vote:

Council Member Kopp - Aye  
Council Member McLaughlin – Aye  
Council Member Black - Aye  
Council Member Edwardsen - Aye  
Mayor Campbell - Aye

The vote was unanimous and the motion carried.

**MOTION:** Council Member Kopp motioned to adopt ordinance 2018-06 changing parcel AV-1335 from open space transitional to commercial C-2 zone.

**SECOND:** The motion was seconded by Council Member Edwardsen.

**VOTE:** Mayor Campbell called for a roll call vote:

Council Member Kopp - Aye  
Council Member McLaughlin – Aye  
Council Member Black - Aye  
Council Member Edwardsen - Aye  
Mayor Campbell - Aye

The vote was unanimous and the motion carried.

**MOTION:** Council Member Kopp motioned to adopt ordinance 2018-07 changing parcel AV-1376-B-6 from residential estates RE-5 to RE-1.

**SECOND:** The motion was seconded by Council Member Edwardsen.

**VOTE:** Mayor Campbell called for a roll call vote:

Council Member Kopp - Aye  
Council Member McLaughlin – Aye  
Council Member Black - Aye  
Council Member Edwardsen - Aye  
Mayor Campbell - Aye

The vote was unanimous and the motion carried.

#### **DISCUSSION AND ACTION ON ADOPTION OF A CURRENT ZONING MAP**

Mayor Campbell reported the zoning map has been reviewed, updated, and has been through the hearing process. Planner Kuehne suggested to wait on the adoption until Title 10, Chapter 8 and 9 have been through the hearing process and approved to correspond with the designations on the map.

**MOTION:** Mayor Campbell motioned to table the adoption of the current zoning map until a future meeting.

**SECOND:** The motion was seconded by Council Member Edwardsen.

**VOTE:** Mayor Campbell called for a vote:

Council Member Kopp - Aye  
Council Member McLaughlin – Aye  
Council Member Black - Aye

Council Member Edwardsen - Aye  
Mayor Campbell - Aye

The vote was unanimous and the motion carried.

#### **DISCUSSION AND ACTION ON THE GATEWAY PROJECT – ENSIGN ENGINEERING**

Mayor Campbell reported Ensign Engineering was not able to be here. This will be updated at the next meeting.

#### **DISCUSSION AND ACTION ON PUBLIC BODY MEETINGS POLICY AND PROCEDURES**

Mayor Campbell would like Council to review this policy and make recommendations for future discussion.

**MOTION:** Mayor Campbell motioned to push this to a future meeting  
**SECOND:** The motion was seconded by Council Member Black.  
**VOTE:** Mayor Campbell called for a vote:

Council Member Kopp - Aye  
Council Member McLaughlin – Aye  
Council Member Black - Aye  
Council Member Edwardsen - Aye  
Mayor Campbell - Aye

The vote was unanimous and the motion carried.

#### **DISCUSSION AND ACTION ON THE REPEAL OF LAND USE ORDINANCE 2018-01**

Mayor Campbell explained this is to repeal the moratorium that was put into place in February.

**MOTION:** Council Member Edwardsen motioned to repeal land use ordinance 2018-01.  
**SECOND:** The motion was seconded by Council Member Kopp.  
**VOTE:** Mayor Campbell called for a roll call vote:

Council Member Kopp - Aye  
Council Member McLaughlin – Aye  
Council Member Black - Aye  
Council Member Edwardsen - Aye  
Mayor Campbell - Aye

The vote was unanimous and the motion carried.

**CONSIDER APPROVAL OF A FRESH CURB APPEAL DONATION**

Mayor Campbell declared a conflict of interest, but will vote. His wife made a donation from company he jointly owns to the Town to help with events.

**MOTION:** Council Member Kopp motioned to approve the donation from A Fresh Curb Appeal for \$200 for the Events Committee.

**SECOND:** The motion was seconded by Council Member Edwardsen.

**VOTE:** Mayor Campbell called for a vote:

Council Member Kopp - Aye  
Council Member McLaughlin – Aye  
Council Member Black - Aye  
Council Member Edwardsen - Aye  
Mayor Campbell - Aye

The vote was unanimous and the motion carried.

**CONSENT CALENDAR – JUNE 7, 2018 – JULY 18, 2018**

**MOTION:** Council Member Black motioned to approve the consent calendar June 7, 2018 through July 18, 2018 as presented.

**SECOND:** The motion was seconded by Council Member Kopp.

**VOTE:** Mayor Campbell called for a vote:

Council Member Kopp - Aye  
Council Member McLaughlin – Aye  
Council Member Black - Aye  
Council Member Edwardsen - Aye  
Mayor Campbell - Aye

The vote was unanimous and the motion carried.

**CONSIDER APPROVAL OF MINUTES**

**MOTION:** Council Member Kopp motioned to accept the minutes for May 9, 2018.

**SECOND:** The motion was seconded by Council Member Black.

**VOTE:** Mayor Campbell called for a vote:

Council Member Kopp - Aye

Council Member McLaughlin – Aye  
Council Member Black - Aye  
Council Member Edwardsen - Aye  
Mayor Campbell - Aye

The vote was unanimous and the motion carried.

**MOTION:** Council Member Kopp motioned to accept the minutes for May 22, 2018.  
**SECOND:** The motion was seconded by Council Member McLaughlin.  
**VOTE:** Mayor Campbell called for a vote:

Council Member Kopp - Aye  
Council Member McLaughlin – Aye  
Council Member Black - Aye  
Council Member Edwardsen - Aye  
Mayor Campbell - Aye

The vote was unanimous and the motion carried.

**MOTION:** Council Member McLaughlin motioned to approve the minutes for May 30, 2018.  
**SECOND:** The motion was seconded by Council Member Black.  
**VOTE:** Mayor Campbell called for a vote:

Council Member Kopp - Aye  
Council Member McLaughlin – Aye  
Council Member Black - Aye  
Council Member Edwardsen - Aye  
Mayor Campbell - Aye

The vote was unanimous and the motion carried.

### **CONSIDER APPROVAL ON REPORTS, RECOMMENDATIONS, APPOINTMENTS, AND ANNOUNCEMENTS**

Events Committee – Council Member Kopp reported the ice cream social is this Saturday. Delilah Russon will be stepping down as chairman due to personal obligations. The committee has nominated Tish Lisonbee to chair for one year.

**MOTION:** Council Member Kopp motioned to accept Tish Lisonbee as the chairman for the Events Committee.  
**SECOND:** The motion was seconded by Council Member Edwardsen.  
**VOTE:** Mayor Campbell called for a vote:

Council Member Kopp - Aye  
Council Member McLaughlin – Aye  
Council Member Black - Aye  
Council Member Edwardsen - Aye  
Mayor Campbell - Aye

The vote was unanimous and the motion carried.

Planning Commission – Planner Kuehne had nothing further to report. Council Member McLaughlin stated CCR's are separate from town codes. And, having no control over them they must be maintained through the subdivision's own committee.

Fire Department – Chief Zolg reported the community day cleanup went well. There were fifteen (15) people who helped clean up three (3) yards. The 4<sup>th</sup> of July went well. The West Valley fire moved up into rocks last week. Fire fighters were removed and are waiting for it to burn out. Former fire chief Dennis Womack's birthday party was on the weekend. The ISO update is due in three (3) days. The department intends to do fireworks on the 24<sup>th</sup> of July as long as there are fireworks present from the community. He is awaiting the report on mitigation. The new truck is waiting on cages and fires. The pump is still being worked on for the Hummer. Still waiting for parts and all time worked on it is volunteer time.

Big Plains Water and Sewer SSD – Chairman Merritt reported Well 59 has been online for a couple of weeks now and was able to fill the million gallon tank in 5-6 days with no issues. There is weather damage to the hillside by one of the tanks that occurred a year ago continuing to be an issue. Repair work will be in a few weeks. Resident Gerry Graham inquired why there was so much air in water. Water Superintendent Harris reported the aeration from the aquifer charging should subside after there is enough water pumped from the well. This is a better source than at Jessop well. No iron algae that plagued cedar point is present. The new consumer confidence reports have been posted on the website.

Code Enforcement – Council Member Edwardsen has set up training with Rachael Beckstrom to learn what the exact protocol is to pursue violators. Violations will be prioritized based on complaints and egregious level.

Roads/Storm Drainage – Council Member Black reported he has done some grading. He asked the community to slow down to save roads. He is hoping for CIB to come through for the storm drainage issues and will address as quick as he can.

Council - Mayor Campbell received a letter from UDOT on the SR59 corridor access management plan. \$46,000 is available at no cost to Town. The radar sign will be removed. The Truth in Taxation meeting is August 1 at 7 pm.

Council discussed changing the meeting time to 6 pm.

**MOTION:** Council Member Kopp motioned to change the meeting time to 6 pm.

**SECOND:** The motion was seconded by Council Member Black.

**VOTE:** Mayor Campbell called for a vote:

Council Member Kopp - Aye  
Council Member McLaughlin – Aye  
Council Member Black - Aye  
Council Member Edwardsen - Aye  
Mayor Campbell - Aye

The vote was unanimous and the motion carried.

#### **REQUEST FOR A CLOSED SESSION**

**MOTION:** Council Member Black motioned to adjourn to a closed session to discuss the character and competence of an individual.

**SECOND:** The motion was seconded by Council Member Edwardsen.

**VOTE:** Mayor Campbell called for a vote:

Council Member Kopp - Aye  
Council Member McLaughlin – Aye  
Council Member Black - Aye  
Council Member Edwardsen - Aye  
Mayor Campbell - Aye

The vote was unanimous and the motion carried.

Council retired to closed session at 7:39 p.m.

Mayor Campbell reconvened the meeting at 10:33 p.m. There was no vote taken and no decision made.

#### **DISCUSSION AND ACTION ON STAFFING**

Council Member Black reported the Town will use Jauna McGinnis to do the financial work, the conference room will be for the Big Plains Water District, and a new interlocal agreement will need to be done.

Chairman Merritt says having Jauna McGinnis to do the financial's is a real plus for the District and the Town. The office space is appreciated as it isolates her from the many interruptions of



the front office. The biggest concern was the late nights. Hiring a recorder will be a plus.

It was decided to have Jauna McGinnis put an agreement together to give to Attorney Shawn Guzman. A draft will be sent to the Town and the District to redline.

Council Member Black directed the posting of a full time clerk/recorder to run the office. Michelle Kinney will remain to help and will later address Marie McGowan's position when she comes back.

#### ADJOURNMENT

**MOTION:** Council Member Kopp motioned to adjourn the meeting.  
**SECOND:** The motion was seconded by Council Member Black.  
**VOTE:** Mayor Campbell called for a vote:

Council Member Kopp - Aye  
Council Member McLaughlin – Aye  
Council Member Black - Aye  
Council Member Edwardsen - Aye  
Mayor Campbell - Aye

The vote was unanimous and the motion carried.

Meeting adjourned at 10:43 p.m.

Date approved: 8/1/18

  
\_\_\_\_\_  
Robert Campbell, Mayor

ATTEST BY:   
\_\_\_\_\_  
Jauna McGinnis, Recorder