



Short Term Vacation Rental Packet

1777 N Meadowlark Drive, Apple Valley, UT 84737. Phone 435-877-1190. www.applevalleyut.gov

This packet is intended to be a guide as you establish your vacation rental within the Town of Apple Valley. It is not intended to be used without the town of Apple Valley Code. For a complete listing of all requirements, explanations, and regulations please go to the Town of Apple Valley code on the Town of Apple Valley website at www.applevalleyut.gov. It will be found under, town code, 10.14 Short Term Vacation Rental.

Regulations

- Maximum occupancy in any short term vacation rental is 10 persons at one time.
- Exterior sign with name of the rental, name and phone number of the property manager. Sign not to be larger than 12"x18".
- Complaints or concerns must be addressed within one hour of the phone call or notification.
- Vacation rentals are required to have a business license and are subject to inspection. Renewals are required yearly and will be charged a fee for any required inspections.
- Transient lodging taxes and all other applicable sales and use taxes are required to be paid to the Utah State Tax Commission.

Parking Requirements

- Parking must be on the same lot as the rental
- Parking for one vehicle per bedroom
- No parking in front of the living area unless driveway is circular

Maintenance

- Each sleeping room must meet current international residential code for egress and be equipped with smoke and Co2 detectors.
- Fire exiting route and maximum occupancy number must be posted in each sleeping room.
- Structures must be properly maintained, painted and kept in good repair, and grounds and landscaped areas shall be properly maintained and watered in order that the use in no way detracts from the general appearance of the neighborhood.

Noise and Nuisance

- It is the responsibility of the rental owner to ensure that guests do not disturb the peace of the surrounding residents. After outdoor recreational activities should be concluded by 10:00 p.m.
- Outdoor pools, hot tubs or spas shall not be used between the hours of 11:00 p.m. and 6:00 a.m.

Postings-

The following information should be posted in a clear, concise, and unambiguous manner inside the rental.

- A copy of the vacation rental business license
- The name, address, and phone number of the owner or property manager
- The location of all fire extinguishers
- A list of all rules applicable for vacation rentals
- The maximum occupancy of the vacation rental and the maximum number of vehicles allowed

Office Staff/ Clerk Review

DATE: _____ **Approval Clerk** _____ **Date** _____

ADDRESS: _____

REQUIRED ITEMS:

- _____ Certificate of Occupancy issued
- _____ Owner has no other rentals within town
- _____ No other Vacation rental within 300 Ft
- _____ No more than 10% of the homes in any subdivision phase are vacation rentals
- _____ Owner sent contact information to all neighbors within 300 Feet of the vacation rental.
- _____ Application includes valid Utah State Tax number for remittance of transient lodging tax.
- _____ All Fees Paid in association with obtaining a Business License

Fire and Code Inspection Approval Worksheet

DATE: _____ **Approval Code** _____ **Date** _____

ADDRESS: _____ **Approval Fire** _____ **Date** _____

REQUIRED ITEMS:

- Postings _____
 - Business License _____
 - Emergency Contacts _____
 - Location of Fire extinguishers _____
 - Listing of maximum occupants and maximum vehicles. _____
 - Noise Curfews _____
 - Posted in each sleeping room, escape plan & maximum occupancy limits _____
- Fire extinguisher _____
- Exterior sign not larger than 12"x18" _____
- Power panel box labeled _____
- Smoke/CO detectors in every sleeping room _____
- Number of bedrooms (max of 10 occupants) _____
- Parking=1 per bedroom _____

10.14 Short Term Vacation Rental

10.14.010 Purpose

10.14.020 Rules And Regulations

10.14.010 Purpose

Regulations and restrictions imposed by this section are in recognition of the premise that a vacation rental provides lodging for a transient population that may or may not honor neighborhood mores or exhibit neighborly consideration to the same extent as permanent residents. Separation requirements listed in AVLU 10.14.020 B, and total license limits listed in AVLU 10.14.020 C, are based on a desire to maintain the overall residential character of neighborhoods and the purpose of single family residential zones to promote safe locations for residential uses.

HISTORY

Adopted by Ord. [2019-09](#) on 6/12/2019

10.14.020 Rules And Regulations

- A. Business License Required: No dwelling in a residential zone shall be occupied or used as a short term vacation rental, until such time that the owner has obtained a short term vacation rental business license issued in accordance with the provisions of this Section.
- B. Conditions for Issuance of a Business License for a Short Term Vacation Rental: In addition to any other requirement of this Section, a short term vacation rental business license shall be approved by the Town Clerk if:
 1. The dwelling unit is located in a single family dwelling that has been issued a certificate of occupancy, or a building permit has been issued for the construction of a single family dwelling unit. If a certificate of occupancy has not yet been issued, the business must be operational within six (6) months of the issuance of the business license. If the business is not operating within this time period, the business license may be revoked to enable another business to license a Short Term Vacation Rental in the area. For purposes of this section, "operational" is defined as accepting reservations and being available at least two weeks per month, including the next full month. Portions of a single family dwelling may not be used as a short term vacation rental unless licensed as a bed and breakfast or residential hosting facility in accordance with the regulations for that use. A short term vacation rental and a bed and breakfast or residential hosting facility may not be located in the same single family dwelling.
 2. The owner of a single family dwelling for which a short term vacation business license is sought does not hold a business license to operate another short term vacation rental within the Town of Apple Valley limits. For purposes of this paragraph, "owner" means any individual, corporation, partnership, limited liability company, trust or other entity which has a legal or equitable ownership interest in the single family dwelling, or any individual who has an ownership interest in any corporation, partnership, limited liability company, trust or other entity which has a legal or equitable ownership interest in the single family dwelling,
 3. The property line of another dwelling licensed as a short term vacation rental is not located within 300' (three hundred feet), as measured along the same street or around the corner, of the front property line corners of the property where the proposed short term vacation rental license is being sought. No more than 10% of the homes in any subdivision phase or designated area to be defined by the Town, may be licensed as a short term vacation rental.

4. The application lists the name, address and phone number of the owner or other person designated by the owner as the property manager who shall be responsible for ensuring compliance with the rules and regulations specified in this section. This person shall be a permanent resident of the Town and be ready and willing to receive phone calls at any hour to promptly deal with complaints, violations, or any other safety or nuisance issues.
5. The contact information of the responsible individual will be given to all property owners/residents within a 300 ft. radius of the short term vacation rental property in question, so they will be able to make direct contact with the responsible individual in the case of a complaint, violation, or any other safety or nuisance issue.
6. The application includes a valid Utah State Tax number for remittance of transient lodging taxes.

C. Parking Regulations: The owner of any property licensed as a short term vacation rental shall provide off street parking for guests in accordance with the following:

1. Off street parking shall be provided on the same lot as the dwelling which is licensed as a short term vacation rental.
2. Parking shall be provided at one vehicle per bedroom. Tandem spaces on a driveway may be used.
3. All guest parking shall be contained on the site.
4. No off street parking space may be located in front of the living area of the dwelling unless there is a circular driveway.
5. The number of vehicles allowed by the occupants of a vacation rental home shall be restricted to the number of off street parking spaces provided by the owner.

D. Maintenance Standards: Any property that contains a dwelling which is licensed as a short term vacation rental shall conform to the following standards:

1. Structures shall be properly maintained, painted and kept in good repair, and grounds and landscaped areas shall be properly maintained and watered in order that the use in no way detracts from the general appearance of the neighborhood;
2. The use of a dwelling as a short term rental shall not in any way change the appearance of the dwelling or property for residential purposes; and
3. Each sleeping room must meet current International Residential Code for egress and be equipped with smoke and CO2 detectors. A fire exiting route plan and maximum occupancy number must be posted in each sleeping room.

E. Prevention of Noise, Nuisance or Trespass: The owner of any dwelling licensed as a short term vacation rental shall be responsible to ensure that guests or occupants of the short term rental do not:

1. Create noises that by reason of time, nature, intensity or duration are out of character with noises customarily heard in the surrounding residential neighborhood.
2. Disturb the peace of surrounding residential property residents by engaging in shouting, fighting, playing of loud music, racing of cars or recreational vehicles on streets, engaging in outside recreational activities after 10 p.m., or other similar activities.
3. Interfere with the privacy of surrounding residents or trespass onto surrounding residential properties.
4. Allow pets or animals to create noise, roam the streets, trespass on neighboring

properties, or create a mess that is not cleaned up by the owner or custodian of the pet or animal.

5. Engage in any disorderly or illegal conduct, including illegal consumption of drugs and alcohol.

F. Required Posting: The following information must be posted in a clear, concise, and unambiguous manner and in a conspicuous location inside any dwelling licensed as a short term vacation rental:

1. a copy of the vacation rental business license
2. the name, address, and phone number of the owner or property manager
3. the location of all fire extinguishers
4. a list of all rules applicable for vacation rentals
5. the maximum occupancy of the vacation rental and the maximum number of vehicles allowed.

G. Miscellaneous Rules and Regulations: The following rules and regulations shall apply to any dwelling for which a short term vacation rental business license has been issued:

1. Outdoor pools, hot tubs or spas shall not be used between the hours of eleven o'clock (11:00) p.m. and six o'clock (6:00) a.m.
2. Maximum occupancy in any dwelling licensed as a short term vacation rental shall be ten (10) persons at any one time. If, however, the property has a fire sprinkler system or other fire suppression system acceptable to the Apple Valley Fire Department, a greater occupancy may be approved. Maximum occupancy of the dwelling must be included in the regulations sign.
3. The owner of any property containing a dwelling licensed as a short term vacation rental shall cause to be displayed in a town approved location on the exterior of the property an approved sign containing the name and 24 hour-per-day, 365 day-per-year telephone number of the owner or other party designated by the owner as property manager who will be responsible for receiving and resolving complaints regarding activities on the property and the conduct of its occupants and guests. The sign shall not exceed 12" X 18" and shall be the only sign other than an address permitted on a short term vacation rental property. All neighbors surrounding the property in question shall be furnished the same contact information.
4. The owner or property manager shall provide information on current occupants to police, emergency, or town personnel as requested. The owner or other person designated as the property manager shall respond to complaints and concerns within one (1) hour of any phone call or other notification. Failure of the owner or property manager to respond in a timely manner may result in a violation and possible fines to the business license holder and property owner.
5. The requirements of this section shall be in effect throughout the time a short term vacation rental license is in effect on the property, regardless of whether the property is occupied by the owner, non-paying guests of the owner, or paying guests of the owner. The Town of Apple Valley finds that, given the practical difficulty of determining whether or not the occupants are paying guests, enforcement of the requirements contained in this section shall be based on whether the property is licensed as a short term vacation rental.
6. An inspection of a vacation rental property for compliance with these regulations will be performed at the time of business license issuance and renewal each year. There shall be

a fee charged for such inspection, to be set by the Town Council. Additional inspections may be performed with 24 hour notice to the license holder/property manager if deemed necessary by the Town.

7. The owner of any dwelling licensed as a short term vacation rental shall be required to collect and remit on a timely basis transient lodging taxes and all other applicable sales and use taxes to the Utah State Tax Commission.

H. Enforcement Provisions:

1. Any owner of any dwelling in a residential zone within the Town of Apple Valley who allows or permits occupation of said dwelling as a short term vacation rental, as defined herein, without having first obtained a business license in accordance with the provisions of this section shall be guilty of a Class B misdemeanor, which shall be punishable by a fine of up to \$1,000, imprisonment for up to 6 months, or any combination thereof for each such violation.
2. Any owner of any dwelling in a residential zone within the Town of Apple Valley, who, having first obtained a business license for use or occupation of said dwelling as a short term vacation rental, thereafter operates or permits operation of said short term vacation rental in violation of the terms and provisions of this section shall be guilty of an Infraction, and shall be punished by a fine of not less than \$750 for each such violation.
3. Any person who occupies a short term rental as a guest and who violates any local ordinance or state law shall be subject to arrest, issuance of a citation, or other criminal process in accordance with all state, federal or local statutes, rules or ordinances.
4. Violation of any provision of this section regulating short term vacation rentals shall constitute a separate offense for each day said violation occurs or continues.
5. In the event of three (3) or more violations of this ordinance committed by an owner or guest, or any combination of the two, within any 12 month period, the town council may proceed with revocation of the business license for any short term vacation rental property in accordance with the provisions of the general business license ordinance.

HISTORY

Adopted by Ord. [2019-09](#) on 6/12/2019

Amended by Ord. [O-2020-16](#) on 6/17/2020